



Q&A's ON THE APPLICATION & APPOINTMENT OF EDUCATION & GENERAL SCHOOL ASSISTANTS FOR THE DEPARTMENT OF BASIC EDUCATION

SEPTEMBER 2021

Support document for partners - all the information you need to support young people

QUESTIONS	RESPONSES
What jobs are available?	<p>Education Assistants to assist with teaching & learning in classrooms</p> <p>General School Assistants to help with Infrastructure Maintenance, offer Psychosocial Support /Counselling and as Sports & Enrichment Assistants</p>
How many jobs are available?	<p>+ - 197 000 Education Assistants (EAs)</p> <p>+ - 95 000 General School Assistants (GSAs)</p>
How long is the contract for?	<p>5 months (approximately 1 November 2021- 31 March 2022)</p>
How much is the stipend?	<p>They will be paid a stipend of R3827.44 per month minus UIF contribution of R38pm</p>
Which schools are included in the programme?	<p>Public Ordinary Schools & Learners with Special Educational Needs (LSEN) schools in 9 Provincial Education Departments (PED's)</p> <p>Some schools may choose not to participate in the programme</p>
How many opportunities are there per school?	<p>There will be a minimum of 10 / 15 assistants allocated per school depending on the size of the school.</p>
Who should apply?	<ul style="list-style-type: none"> • Aged 18-35 (must not turn 36 before 31 March 2022 - except for LSEN schools where there is no age limit) • Must live walking distance from the location of the school • Only one opportunity can be taken up per household • Must not be employed, studying or training (even part time) • Must NOT be receiving government grants (NSFAS, Funza Lushaka, other COVID grant/s) • Cannot have a criminal record • They must meet the criteria per job category
What are the categories and sub-categories?	<p>CATEGORY: Education Assistants</p> <p>SUB-CATEGORIES:</p> <ul style="list-style-type: none"> • Curriculum • ICT/eCadres • Reading Champions <p>CATEGORY: General School Assistants</p> <p>SUB-CATEGORIES:</p> <ul style="list-style-type: none"> • Psychosocial Support/Counselling – Child & Youth Care Worker (CYCW) • Infrastructure Maintenance (Handyman) • Sports and Enrichment Assistants (SEA)



<p>What are the criteria per category?</p>	<p><u>Education Assistants</u> : must have at least a matric</p> <ul style="list-style-type: none"> • Curriculum at least 40% (level 3 pass) in the subject they will be placed in • ICT/eCadre work seeker should have passed IT as a subject in matric OR have a qualification OR a certificate course in IT • Reading Champion work seeker should have passed English at matric level and have a passion for reading <p><u>General School Assistants</u> :</p> <ul style="list-style-type: none"> • Psychosocial Support/Counselling -Child & Youth Care Worker (CYCW) work seeker should have passed matric or any of the Health profession certificates • Infrastructure Maintenance (Handyman) work seeker should have a passion for infrastructure maintenance related jobs environment (no matric requirement) • Sports and Enrichment Assistants (SEA) work seeker should have a passion for working with learners, passion for Sport or Arts (no matric requirement)
<p>How do young people apply for the positions? Can I walk into a school and apply?</p>	<p>There is only one way to apply for this opportunity and walk-ins to the schools are discouraged</p> <p>Go to www.sayouth.mobi (zero rated) and register. Once you have registered you will be able to apply to a school near to where you live on the mobi site.</p> <p>You cannot apply by visiting the school in person – if young people are not on the SA Youth system they will not be able to be paid.</p>
<p>I was a part of the previous DBE opportunity in 2020. I performed well at my school - do I need to reapply or will I automatically get my job back?</p>	<p>Everyone needs to re-apply for these positions regardless of whether or not they have worked in this role before.</p> <p>You can apply to the school where you previously worked. If you performed well this will obviously count in your favour in the interview.</p>
<p>When will they hear back if they have been successful?</p>	<p>If you have not heard back from a school by 24 October 2021 then unfortunately your application has not been successful.</p>
<p>Once I have registered on sayouth.mobi how do I apply?</p>	<p>Once you have registered on the site - the DBE opportunities that match your location will appear automatically. Alternatively you can search under “Education Assistant” or “General School Assistant” & find an opportunity close to you.</p> <p>PLEASE NOTE: if you apply for a position that you live too far away from to walk to, your application will not be successful. ONLY apply to opportunities that you are able to walk to every morning.</p>



<p>The mobi-site says that I am already registered on the site but I have never registered?</p>	<p>If you have previously registered on harambee.mobi or on tshepo.mobi you will automatically be registered on sayouth.mobi. So just log in using those details. If you can't remember your password select the option "Forgot password" and if you are using the phone number that you used when you originally registered you will receive a link via SMS to reset your password.</p> <p>If you have changed your phone number you will need to use your email address to reset it. Otherwise you can call 0800 727272 for help re-setting your password. (Please note that over this time we will be receiving a LOT of phone calls so you need to be patient)</p>
<p>I am having trouble applying on the SA Youth mobi-site, what do I do?</p>	<p>You can call SA Youth toll-free from 9am - 4.30pm Mondays to Fridays on 0800 727272 Or you can email them on support@sayouth.org.za Or reach out to them on Facebook www.facebook.com/SAYouth.mobi</p>
<p>How will I know if my application was received?</p>	<p>Once you apply, the mobi site will display a message saying that your application has been received. This is your confirmation - plus if you try to apply again it will tell you that you have already applied.</p>
<p>How do I know if my application is successful?</p>	<p>Those shortlisted for an interview at a school (these are not "successful applicants" but rather shortlisted applicants) will be contacted by the relevant school (not by SA Youth) to invite them to an interview.</p> <p>Once young people have applied – they must not contact SA Youth to ask if they have been successful. The interview and selection process will be managed by the schools - NOT by SA Youth.</p>
<p>What documents do I have to supply and when / how do I supply it?</p>	<p>If you are shortlisted and are invited to an interview at a school you will be required to bring:</p> <ol style="list-style-type: none"> 1. Certified copy of your ID 2. Matric certificate (where applicable) or other NQF 4 or higher qualification proof 3. Your CV 4. A testimonial eg. From a former school, local chief, church leader, or previous employer
<p>What additional information will be required from me if I am selected?</p>	<p><u>These documents will be required after young people have been successful in their interviews (Do not need to bring to 1st interview):</u></p> <ul style="list-style-type: none"> • Police clearance certificate (to submit within 2 months of appointment); • Declaration letter from applicant confirming that the applicant is: <ul style="list-style-type: none"> ○ Not in Education, Employment or Training (NEET) ○ Not receiving any other form of salary/wages <p>This will be issued by schools at appointment stage</p>
<p>How are people being shortlisted?</p>	<p>Applicants are shortlisted based on their eligibility:</p> <ul style="list-style-type: none"> • Matching the criteria (age, qualification) • Proximity to school • Community involvement



What happens if I don't live near the schools that I applied for and get shortlisted?	If you misrepresented your address and proximity to the school you will be terminated with immediate effect. So please make sure that the address details listed on SA Youth are correct!
When does this programme begin?	Interviews for the various positions will start from 11 October 2021 onwards. Schools will contact those they want to interview. Once selected work will start at the beginning of November.
Schools I wanted to apply for did not appear when searching, can I still be assisted? I applied at far away schools due to that.	You will only be considered for schools that are within walking distance from the home address we have for you. All schools that are a part of the programme were loaded and available on the system. If you mis-represent where you live and cannot walk to the school you will be terminated immediately.
The toll-free number is just ringing, no one is answering, is it working?	<p>Our toll free support line is open 9am-4.30pm if you are struggling to get through we may be experiencing higher than normal call volumes. Please note you can apply for this opportunity, update your profile & reset your password yourself through SAyouth.mobi.</p> <p>You can also chat to us via our SA Youth Facebook page or send us an email via support@sayouth.org.za</p>
I applied on Moya App, Tshepo 1Million & not SA Youth Mobi, will my application be considered?	Yes, you can apply on SA Youth, Harambee or on Tshepo 1 Million but only SA Youth is zero rated so it won't use any of your data.
Will the successful applicants be vaccinated?	It is preferred that all successful applicants are vaccinated before they start in the schools. Applicants are all in the age bracket that are eligible for the vaccine and should visit a vaccine site closest to them to get the vaccine.
Why are students excluded, especially distance learning students?	This intervention is meant for youth that are Not in Employment, Education, and Training (NEET).
Where do I report nepotism / corruption experienced in the appointment process?	<p>You can report this to the DBE directly.</p> <p>Email them at: bee@dbe.gov.za</p> <p>This email address will be active from 1 October 2021</p>